

	Recommendation	Owner	Date Agreed by OSMC	Date Adopted by Executive	Update	Expected/ completion date
<b>Severe Weather (OSMC/14/153)</b>	Reccomendations approved by the Executive in December 2014 following a review into the effects of severe weather that affected West Berkshire during the winter of 2013/2014 and the response provided by the Council	Carolyn Richardson	30/09/15	18/12/14	<b>Updated provided through Agenda Item 11 of the meeting held 1 December 2015</b>	
<b>UTILISATION OF SHAW HOUSE (OSMC/12/144)</b>	The target for the number of heritage visitors each year should be increased to at least 5,000 from 2016/17. Targets for the years prior to this should also be increased commensurately	Steve Broughton	20/05/14	04/09/14	The Business Plan is being revised accordingly; the new target is in place	on track
<b>UTILISATION OF SHAW HOUSE (OSMC/12/144)</b>	Volunteers should be recruited to assist with the running of the House, for example with school parties, the provision of information to heritage visitors and the maintenance of the garden	Steve Broughton	20/05/14	04/09/14	Vodafone staff volunteers and Community Payback Volunteers undertake work in the gardens and The business plan incorporates an increased use of volunteers. The next volunteer recruitment event will be in March 2016	on track
<b>UTILISATION OF SHAW HOUSE (OSMC/12/144)</b>	The development of the garden should be given a high priority and the garden maintenance budget should be increased to reflect its larger size	Steve Broughton	20/05/14	04/09/14	Work to complete the construction of the main car park is due to commence on 19 <sup>th</sup> October together with the return of the temporary car park to the south of the house back to garden which will significantly improve the historic landscape. Further improvements will require funding applications to grant giving bodies. A conservation plan for the gardens is being developed in 2016 with the support of Historic England. This will include an external funding plan to identify sources of grants. Maintenance of the gardens in their current form is ongoing and visual improvements are already evident. There is no budget to increase the Grounds Maintenance provision.	on track
<b>UTILISATION OF SHAW HOUSE (OSMC/12/144)</b>	Steps should be taken to overcome the acknowledged obstacles to the use of the House by television and film production companies. The use of the House as a media production set should then be marketed.	Steve Broughton	20/05/14	04/09/14	A Marketing Strategy is now in place as a key element in the Business Plan.	on track
<b>UTILISATION OF SHAW HOUSE (OSMC/12/144)</b>	Serious consideration should be given to the outsourcing of the marketing of events in the House	Steve Broughton	20/05/14	04/09/14	A Marketing Strategy is now in place as a key element in the Business Plan. A marketing officer has been appointed	On track
<b>UTILISATION OF SHAW HOUSE (OSMC/12/144)</b>	Negotiation should be undertaken with English Heritage to secure the maximum flexibility for the Council's operation of the House, in order to increase its usage and utility	Steve Broughton	20/05/14	04/09/14	We have regular and positive dialogue with Historic England. The Business Plan proposes various developments to the business which is all in keeping with the Council's responsibilities as custodian of a Grade I Listed building of significant importance to the national heritage.	On track

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<b>Adult Social Care Eligibility Criteria (OSMC/12/143)</b>	(2) The Head of Adult Social care should ensure, through annual review, that in its operation of the Fair Access to Care Services Policy the Council continues to comply with its statutory duties. In addition to any required policy changes, the reviews should incorporate an assessment of equality impact.	Tandra Forster	10/12/13	13/02/14	The Care Act (2014) has introduced a new eligibility framework which all Councils will have to implement from 1 April 2015. Work is already underway to ensure we can make the necessary changes, an EIA will be completed as part of the project work.	on track
<b>Adult Social Care Eligibility Criteria (OSMC/12/143)</b>	(7) The Head of Adult Social Care should ensure that all staff undertaking social care assessments understand the need to keep those undergoing the process fully appraised of progress. This should ensure that expectations are managed and that dissatisfaction is resultantly kept to a minimum.	Tandra Forster	10/12/13	13/02/14	The Multifunctional Assessment/ Review Document (MARD) has been reviewed in light of the recommendations and a full training programme implemented for social care staff. Guidance on the involvement of service users and those that care for them is an integral part of the guidance issued to all staff. This is subject to ongoing review e.g work undertaken as oart of implementing the Care Act.	On track
<b>Adult Social Care Eligibility Criteria (OSMC/12/143)</b>	(9) The Head of Adult Social Care should undertake further work to test the perception of some stakeholders that some groups, regardless of the level at which the eligibility criteria are set, are being disadvantaged. Should a disproportionate adverse effects be determined to be present then measures should be introduced to mitigate them.	Tandra Forster	10/12/13	13/02/14	See point 2	on track
<b>Adult Social Care Eligibility Criteria (OSMC/12/143)</b>	(10) The Head of Adult Social Care should review and then re-issue the guidance to staff about the necessity to ensure a holistic assessment is carried out in line with the 'Cross team working protocol'.	Tandra Forster	10/12/13	13/02/14	Adult Social Care is currently undergoing a chnage programme. A New Way of Delivering Adult Social Care', which will change the service structure. Guidance will be revised and reissued once this work hyas been completed. In the interim core principles of cross team working will be re-issued to staff.	On track
<b>Adult Social Care Eligibility Criteria (OSMC/12/143)</b>	(11) The Head of Adult Social Care should give consideration to the introduction of measures to meet the needs of carers	Tandra Forster	10/12/13	13/02/14	The Care Act (2014) has introduced a new duty to complete carers assessments and flexibility about how their needs can be met. A carers project has been established which will ensure we are well placed for implementation from 1 April 2015.	On track
<b>Adult Social Care Eligibility Criteria (OSMC/12/143)</b>	(12) The Head of Adult Social Care should strengthen the links between their service and GPs to ensure that the unique and trusted status of GPs is used to identify an early need for social care or the provision of support for carers.	Tandra Forster	10/12/13	13/02/14	The Carers Strategy Group includes GP as one of its key members ensuireing involmtn in strategy development and future policy in relation to carers. A Joint Commissioning Group has been established with the CCG, thi is a major workstream. The CCG has completed a specific peice of work aimed at early identification of carers and making them aware of the services and support that is available.	On track

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Domestic Abuse	(1) The Portfolio Holder responsible for Safer Communities should take steps to secure the attendance at the West Berkshire Domestic Abuse Forum representatives from schools and General Practitioners, to ensure that all appropriate agencies are represented.	Philip Littlechild	30/10/12	14/02/13	- Appropriate education representation discussed at Domestic Abuse Forum in February and Domestic Abuse Reduction Coordinator to draft letter for Forum Chair - A GP attended the February meeting of the DA Forum and will be discussing future attendance with CCG colleagues. Education rep identified to attend Forum and also newly established Domestic Abuse Strategic Forum. GP attendance has not continued and this has been raised with Portfolio Holder. Ian Pearson WBDC Education has nominated Cathy Burnham to attend future meetings of the DA Strategy Group & DA Forum. Dr Barrie (CCG) attended one meeting of the DA forum but no GP rep has attended since 2013. <b>Update 07/2015: DA Forum has been reviewed and revised, a terms of reference developed and a refreshed membership list agreed. At this stage GP representation is not required as we have developed alternative links to the CCG as a whole. The GP Referral scheme will ensure that GP's are aware of and able to respond to domestic abuse. Nikki Davies the schools health and well-being coordinator represents schools at both the Forum and Strategy meetings. Domestic Abuse awareness raising has been carried out in a number of schools in West Berkshire</b>	On Track
Domestic Abuse	(2) The Portfolio Holder responsible for Children and Young People should secure the necessary funding to make permanent the Domestic Abuse Response Team in order to ensure that its effective work continues.	Head of Children's Services	30/10/12	14/02/13	No planned changes to funding for 2013/14 <b>Update 07/2015: Will need comment from Mac Heath.</b>	On Track
Domestic Abuse	(3) The Portfolio Holder responsible for Children and Young People should consider increasing the resources available to the Domestic Abuse Response Team in order to improve its resilience.	Head of Children's Services	30/10/12	14/02/13	Opportunities to increase resources available to DART through increased partnership activity being explored <b>07/2015: Will need comment from Mac Heath</b>	On Track

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<b>Domestic Abuse</b>	(4) The Portfolio Holder responsible for Safer Communities should take steps to ensure that the incoming Police and Crime Commissioner (PCC) fully understands the value of the West Berkshire Independent Domestic Violence Adviser. The desired outcome would be for funding, which will move from the Home Office to the PCC's control, to be maintained at existing levels.	Susan Powell	30/10/12	14/02/13	- Briefing Document on Domestic Abuse, including the value of the IDVA, sent to Police and Crime Commissioner. - Response to draft Police and Crime Plan submitted on behalf of Safer Communities Partnership. - Police and Crime Commissioner to announce funding allocations at end of March 2013. PCC Funding in 2013/14 was maintained at previous level. DA Coordinator has submitted 2014/15 application to Home Office. PCC to announce future funding, including funding for Domestic Abuse, after consultation with all Community Safety Partnerships. <b>Update 07/2015: IDVA funding secured for 2015/16</b>	<b>On Track</b>
<b>Domestic Abuse</b>	(5) In the event that the desired outcome at recommendation (4) cannot be achieved, the Council would need to review the implications of this decision.	(For future consideration dependent on rec	30/10/12	14/02/13	Pending Recommendation 4	<b>On track</b>
<b>Domestic Abuse</b>	(6) The Portfolio Holder responsible for Housing should make available funding to reduce the gap for Independent Domestic Violence Advisers in the district from the current 0.8 Full Time Equivalent (FTE) to the 2.5 FTE recommended by the charity Co-ordinated Action Against Domestic Abuse (CAADA).	June Graves	30/10/12	14/02/13	- Review of service provided by A2 Dominion, including provision of an Independent Domestic Violence Adviser, to be reviewed. Review to be completed by September 2013 - Review Framework to be scoped in June 2013. Contracts & Commissioning review submitted to CSP strategy Group in May 2014. Recommendation to increase IDVA post from 0.8 to 1.0 FTE. Not clear where this funding will come from <b>Update 07/2015: IDVA post has been increased to 1.0 from 2015 to 2016</b>	<b>On Track</b>
<b>Domestic Abuse</b>	(14) The Portfolio Holder for Housing should write to the Home Secretary requesting that she give consideration to the establishment of a national system for refuge provision, in order to ensure that there is an appropriate number and mix of accommodation type available.	June Graves	30/10/12	14/02/13	Analysis described under Recommendation 15 will need to be completed before a letter can be written. Dont Understand why ?? Cant we now write the letter and CLOSE	

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<b>Domestic Abuse</b>	(15) In order that professionals working with domestic abuse are able to understand the composite picture and manage resources accordingly, in conjunction with A2Dominion the Portfolio Holder for Housing should establish a mechanism to capture data on the total number of referrals being made to refuges, whether within the district or elsewhere. After six months of data collection, an assessment should be made as to the appropriateness of both the number and type of refuge accommodate provided.	June Graves	30/10/12	14/02/13	Analysis of existing data to be undertaken to understand demand and comparison with other Local Authorities with similar population profile to be undertaken by December 2013. Contract & Commissioning Review presented to CSP stratgey Group in May 2014. There is still no reliable national refuge data. WBDAS have begun to record requests for refuge but this does not capture all referring agencies. It is felt that this data is not able to be collated at this time.... No recommendation made to enhance refuge provision. WBDAS has refurbished existing property and intends to replace existing 4 bed accommodation with 4 bed refuge that can also take dependent children. <b>Update 07/2015: Deferred to Karen Felgate for comment.</b>	